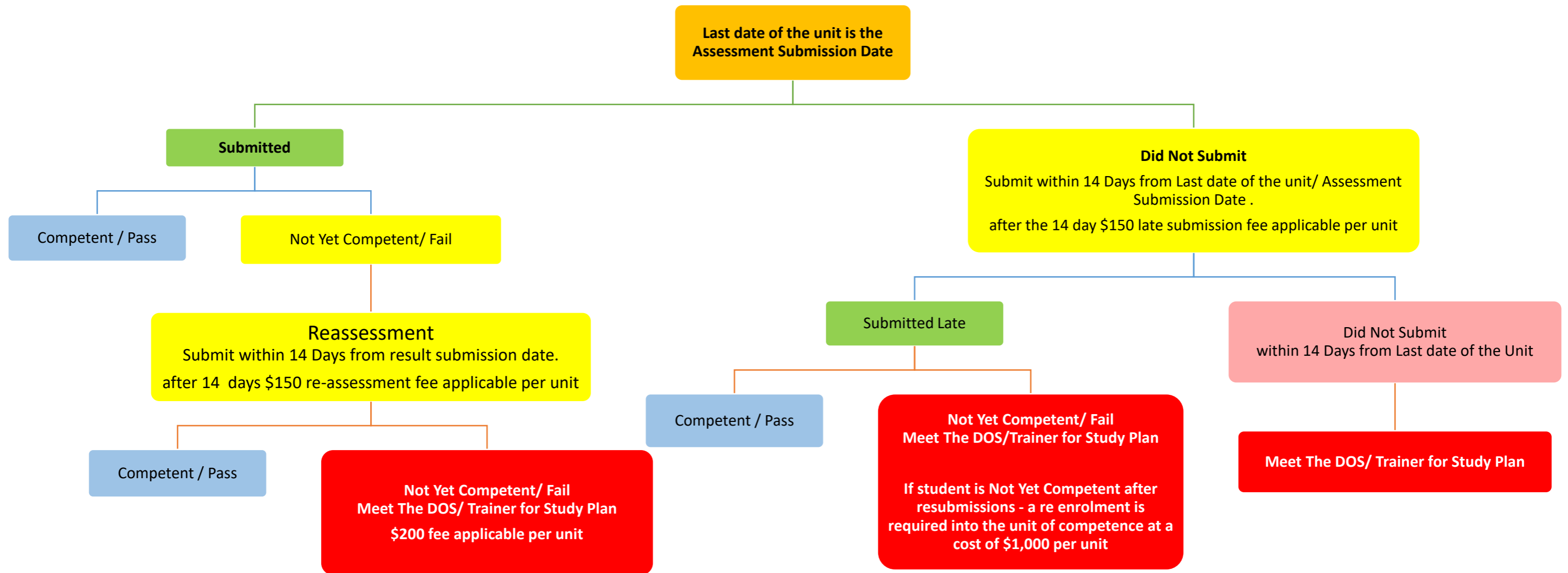


Re-assessment and Late Submission Process



Terms and Conditions:

- 2 free re-assessment and /or late-submission allowed per course.
- Student must submit re-assessments directly to the trainer during the free-submission period which is 2 weeks from the result submission date.
- Student must submit both hard copy of the assessment to trainer.
- After the free re-submission period ends student must submit the re-assessments to the Director of Studies. \$150 per assessment re-assessment fees apply.
- Student must submit late-assessments directly to the trainer during the free- late submission period which is 2 weeks after the due date.
- Student must submit both hard copy of the assessment to trainer.
- After the free late-submission period ends student must submit the late-assessments to the DOS/ Trainer. \$150 per assessment re-assessment fees apply.
- After 2 free opportunities exhausted \$200 per assessment re-assessment and /or late-submission fees apply.
- **If student is Not Yet Competent after resubmissions - a re enrolment is required into the unit of competence at a cost of \$1,000 per unit**